

WESTCHESTER LIBRARY ASSOCIATION

Minutes of the Board of Directors Meeting

Friday, April 11, 2025

Remote Meeting on Zoom – 1:30 pm

Present: Krishna Brodigan, Mayra Cabrera, Giovanna Fiorino-Iannace, Daniel Frett, Dan Glauber, Martha Iwan, Deborah Nelson, Elaine Provenzano, Renee Rauch, Anthony Reda, and Gillian Rothchild

Not Present: Jennifer Cannell, Lisa Dettling, Terry Kirchner, Joseph Mannozi, Kathy Palovick, and Miriam Saphra

The meeting was called to order at 1:35 pm by Gillian Rothchild.

The minutes from the March 14, 2025 meeting were approved with corrections by Gillian Rothchild and seconded by Renee Rauch.

President's Report

- The main topic of discussion was the upcoming annual business meeting and conference and related preparations.
- Gillian Rothchild extended thanks to Anthony Reda and Giovanna Fiorino-Iannace for their help with arranging for the use of The Gateway Building at Westchester Community College on June 12.
- This event will be the first one where WLA is charging an admission fee since COVID. The fee includes breakfast and a boxed lunch.
- Gillian confirmed that Nate Hill is available to fulfill the role of keynote speaker.
- Both Barbara Davis and Patrick Raftery of the Westchester Historical Society will be discussing the MacDonald Papers on the Revolutionary Wars.
- Marjie Kemper of Fourth Fridays on developing oral history projects, and Brandon Jeffries at Queens College are both possible speakers for breakout talks. Janet Donat of WLS could possibly speak about Community Building. Other topics include Civil Service Basics, a SUNY College Law Discussion Group; Allison Midgley on AI.
- Dan G. requested the PayPal widget for the annual conference payments. He suggested the use of EventBrite and including the link on the Constant Contact registration page. Krishna will test Constant Contact to see if this is sufficient. Either way, payment can be set on PayPal.

Vice President Report - Renee Rauch

- Renee Rauch stressed the importance of setting up a new P.O. Box for WLA mail. Important bills may be getting returned to the sender since the old box in White Plains has been closed since the fall of 2024.

Treasurer's Report - Krishna Brodigan

- No income has been collected since the last board meeting.

Section/Committee Updates

Youth Services – Lisa Dettling

- No Report

Academic & Special Libraries - Mayra Cabrera / Anthony Reda

- No Report

Archives - Giovanna Fiorino-Iannace / Elaine Provenzano

- The workflow of the WLA board was discussed and the possibility of scanning documents from the WLA Guidelines and Procedures blue binder and uploading them to the WLAPresidentVP gmail account for future reference.
- Two-factor authentication is required now on Constant Contact. Elaine will review the contents of the blue binder and organize it.
- Daniel Frett offered to review the contents of any WLA bins for relevant archival materials.
- Krishna recommended a Records Retention Policy for WLA paperwork based on NYLA's procedures.

Professional Development – Deborah Nelson / Daniel Frett

- The Professional Development Award application and Bonnie Katz Award form needed to be updated and uploaded to the WLA website.

BOCES - Joe Mannozi (Not Present)

No Report

Legislation Committee – Kathy Palovick (Not Present)

No Report

Website - Dan Glauber

- Dan G. asked if anyone had any questions about the WLA website. The previous issues with Blue Host have been resolved. A different website template can be used using WordPress.
- Images of the Mid-Winter Conference can be added to the website.
- Gillian invited James Trapasso to join the Website Committee.

Membership - Krishna Brodigan

- Dan Glauber inquired about WLA's membership mailing address. As of now, we do not have a new P.O. Box, but billing can be handled electronically. In the past, Kathryn Feely allowed WLA to use the Mt. Kisco Public Library's address.
 - The mailing address needs to be reconciled since the wrong P.O. Box address is noted on the WLA newsletters. Elaine Provenzano handles the newsletter and can not update the address. A physical address is required to make the address legitimate.
 - Krishna Brodigan suggested the use of WLS Headquarters - 570 Taxter Road, Elmsford, NY. Elaine recommended we confirm with Terry Kirchner if this is okay.

- Gillian suggested using the current WLA president's work address for the P.O. Box.

Newsletter – Elaine Provenzano / Miriam Saphra

- Elaine and Miriam are working on the next newsletter that will include information about the annual conference, Professional Development Award, and the Bonnie Katz Award.

Vendors/Conference - Martha Iwan

- Martha Iwan has been reviewing vendor options and sponsors for the conference.

New Business

- Gillian would like to schedule Meet & Greet events over the summer. The gaming talk with Kenji Kaneshiro at WLS was great, but attendance was low. The talk will be presented again on April 14 at the Croton Free Library was great, but attendance was low. It was suggested that WLA partner with public libraries for Meet & Greets with local legislators and WLS.
- Gillian plans to meet with the superintendent of the Peekskill school district to explore a possible partnership opportunity.
- Allison Midgley is interested in presenting a sustainable craft night at the Ossining Public Library in May.
- The topic of two-year terms for the board was briefly addressed.

The meeting was adjourned by 3:00 pm.

Respectfully Submitted,
Giovanna Fiorino-Iannace

Upcoming Meetings: Friday, May 16, at 1:30 pm on Zoom
Thursday, June 12, 8:30 am to 3 pm at WCC