

WESTCHESTER LIBRARY ASSOCIATION
Minutes of the Board of Directors Meeting
Thursday, March 12, 2020
9:30 am, Remote Meeting via Zoom

Present: Susan Ackerman, Amelia Buccarelli, Maya Cabrera, Maureen Clements, Oz Coto-Chang, Giovanna (Jayne) Fiorino-Iannace, Eleanor Friedman, Dan Glauber, Martha Iwan, Diana Lennon, Christa O'Sullivan, Kathy Palovick, Elaine Provenzano, Catherine Riedel, Allison Robbins, Anthony Reda, Kim Stucko

Excused: Linda Ahern, Z Baird, Gina Bell, Kathy Beirne, Joseph Mannozi, James Trapasso, Kathryn Feeley, Maxine Grandison, Bonnie Katz, Joseph Mannozi, Susanne Markgren, Patricia Perito, Sharon Rothman, Terry Kirchner,

The meeting was called to order at 9:37 am by Elaine Provenzano.

Kim moved to accept the minutes from the board meeting that took place on February 12, 2020. Catherine seconded the motion. The motion was passed and the minutes were approved.

President's Report:

- Maureen Clements, president of WALDO, reached out to WLA as well as individual libraries for input regarding a collective response to COVID-19. Elaine and Jayne put together a statement on behalf of WLA that will be posted to the WLA website.
- Board members discussed the current impact of COVID-19 on their libraries, including closures, adjusted hours, services, and participation in community measures.
 - Elaine noted that it would be helpful to have a single channel of communication to all of the libraries with regard to best practices in response to the COVID-19 pandemic.
 - Anthony stated that, as long as they are open, libraries are in a position to help the public stay informed about how to properly protect themselves, etc. during this time.
 - Some libraries have suspended ILL services and holds.
 - Classes at multiple institutions have been moved to an online format.
- Annual Conference
 - The Annual Conference is postponed due to the COVID-19 pandemic. September 4th is a possible reschedule date, pending approval from WCC and the state of the pandemic.
 - Jayne shared the Agenda for the Conference (copy at the end of these minutes).
 - Martha has been working on getting vendors. She currently has one vendor committed. We should have room for 10 vendors in the WCC space.
 - Jayne asked that anyone making arrangements with speakers for the Annual Conference provide her with a brief bio about each of them.
 - The board agreed that we will make a decision and vote on an actual reschedule date for the Annual Conference through email.

Treasurer's Report:

- No Treasurer's Report.
- Elaine presented the budget from last year to help with projections for next year's budget (2020-2021).
- Elaine explained that we purchased insurance to cover WLA during all WLA events.

Reference Section:

- No report.

Youth Services Section:

- Oz noted that in a lot of Youth Services areas, toys are being taken away, programs are being cancelled, and extra caution taken to prevent spreading COVID-19.
- The Battle of the Books committee is still deciding on what books will be chosen for this year. After that, they will let us know and we can decide if we want to allot our \$400 to BOB towards purchasing books.

Support Staff Section:

- No report.

Academic & Special Libraries Section:

- Professor Williams is interested in being a speaker at the Annual Conference and is in communication with Mayra and Anthony.

Professional Development Committee:

- The Meet & Mingle event scheduled for April 25th in Montrose will be postponed.
- The Interviewing professional development events will have to be postponed. Reschedule dates will be discussed and voted upon via email.
- Kim suggested we look into arranging virtual professional development events, to prepare for library closures so we can continue to facilitate professional development.
- 19 post-event questionnaire responses after the Civil Service event. Mostly positive. Respondents were disappointed that the Westchester County Civil Service representative did not present, as earlier expected. There were more than 40 questions written and addressed at Westchester County Civil Service. These questions, and others gathered through a survey, will be compiled, consolidated and sent to Westchester County Civil Service.
- Professional Development Award--A reminder needs to go out to the membership regarding application deadlines.

BOCES

- SWBOCES cancelled their school library conference scheduled for March 20. They hope to re-schedule.

Legislation Committee:

- Kathy has not received any more confirmations for the Annual Conference. With the date for the conference changing, she will be getting back in touch with them to confirm the new date.

Public Relations Committee:

- No Report.

Website Committee:

- Elaine thanked Dan for continuing to upload pictures to the website, including those from the Midwinter Conference.

Membership Committee:

- No Report.

Newsletter/Outreach Committee:

- Diana and James are behind on the newsletter, in light of everything happening with COVID-19. She asks that everyone who arranged an event send her some information and photos to add to the newsletter.

Exhibits Committee:

- No Report.

New Business:

- Elaine discussed board nominations. The slate for the WLA executive board will include: Giovanna (Jayne) Fiorino-Iannace as President, Kim Stucko, as Vice President/President Elect, Allison Robbins as Treasurer. The position of Secretary will be open and Elaine asked for potential names for nominees.
- Amelia Bucarelli will continue as co-chair for professional development and Megan Fenton has agreed to come back as co-chair alongside Amelia, beginning in September 2020.
- Elaine asked that, if anyone knows they cannot continue in their role on the WLA board during the next year, that they notify Elaine by April.
- Elaine stated that she will be working up a proposal to add a Treasurer Elect to the bylaws.
- Elaine noted that we may postpone the Board Election vote but that it could take place via email.

The meeting was adjourned at 10:53 am.

Respectfully Submitted,
Allison Robbins

Upcoming Meetings:

April 2: Remote via Zoom

April 30: Remote via Zoom

WLA CONFERENCE AGENDA – MAY 15, 2020

Westchester Community College, Valhalla, NY

Counting on Libraries 2020: How Libraries Play a Strategic Role in Their Communities to Foster Equity, Inclusion, and Technology

8:00 am	Registration Begins
8:00 am - 9:00 am	Breakfast, Vendors, Exhibits, Networking
9:00 am - 9:15 am	WLA Annual Membership & Business Meeting – E. Provenzano
9:15 am - 10:30 am	Technology Panel: Rob Cartolano , Columbia University; Eastchester Public Library, Board President Kathryn Shaughnessy , St. John's University Hillel Arnold , Rockefeller Archive Center (Includes Q & A)
<p>This panel will focus on library technology, where we are and where we are headed and how library technology fosters new strategic connections between libraries/archives and the communities they serve. The group would be interested in hearing how technology is being applied to the collections and resources at their respective institutions.</p>	
10:30 am - 10:45 am	Break
10:45 am - 11:30 am	Session 1: 2 options
11:30 am - 12:15 pm	Session 2: 2 options
12:15 pm – 1:15 pm	Lunch and Vendors, optional Mindfulness exercise
1:15 pm – 1:30 pm	Legislators' Comments
1:30 – 2:30 pm	Keynote Address: <i>Pamela Paul</i>
2:45 pm – 3:30 pm	Session 3: 2 options
3:35 pm - 4:00 pm	Davis Auditorium, Awards & Raffles, Closing Remarks