

WESTCHESTER LIBRARY ASSOCIATION
Minutes of the Board of Directors Meeting

Thursday, January 16, 2020
9:30 am, Ossining Public Library

Present: Kathy Beirne, Amelia Buccarelli, Maya Cabrera, Giovanna (Jayne) Fiorino-Iannace, Dan Glauber, Diana Lennon, Joseph Mannozi, Kathy Palovick, Elaine Provenzano, Catherine Riedel, Allison Robbins, Sharon Rothman, Kim Stucko, James Trapasso, Oz Coto-Chang, Susanne Markgren

Excused: Maxine Grandison, Kathryn Feeley, Terry Kirchner, Martha Iwan, Bonnie Katz, Pam Berger, Zahra M. Baird, Christa O'Sullivan, Anthony Reda, Patricia Perito, Gina Bell

The meeting was called to order at 9:39 am by Elaine Provenzano.

Diana moved to accept the minutes from the board meeting that took place on December 12, 2019. Martha seconded the motion. The motion was passed, and the minutes were approved.

President's Report:

- Jayne moved to approve Suzanne Markgren as the Westchester Academic Library Directors Organization (WALDO) liaison. Diana seconded the motion and the motion passed.
- Mid-Winter Conference
 - Elaine asked that board members forward the MidWinter Conference publicity to as many listservs as possible.
 - Gina has confirmed that Roseanne Finizio, Assistant to the County Executive/Operations for George Latimer, will be at the MidWinter Conference and available to speak with librarians about One Book Westchester.
 - MidWinter Conference assignments were discussed.
- Annual Conference
 - Title: "Counting on Libraries 2020: how libraries play a strategic role in their communities to foster equity, inclusion, and technology."
 - Elaine and Jayne met with Alexandra Giusto from Westchester Community College (WCC) and got an event agreement for the Annual Conference on Friday, May 15, 2020. We will have the auditorium, atrium, cafe area, and four classrooms for our conference. The event reservation is still pending approval by the WCC president.
 - Total cost for WCC, including a 15% discount, is \$2120. James motioned to approve the deposit payment for \$1060. Allison seconded the motion and the motion passed. The remainder of the payment will be due on May 13, 2020.
 - Food arrangements will be discussed in February.
 - Pamela Paul has agreed to be the Keynote speaker. \$500 honorarium with a book purchase option. Pamela Paul is an editor at the New York Times. Her new book is "How to Raise a Reader" on the NYT Bestseller list. James moved to approve the \$500 honorarium and book purchase. Jayne seconded the motion and the motion passed.
 - The proposed conference agenda and potential breakout session ideas were presented and are included in these minutes.
 - Elaine proposed a facilitator for a breakout session on social issues. New York Presbyterian is interested in facilitating a discussion with all library types in the area about mental health issues faced by staff. Topics discussed can lead to the coordination

of training and programs. The board all agreed that this would be a good addition to the Annual Conference.

- Catherine commented on the lack of YA oriented session ideas for the conference and the board agreed that it would be important to ensure representation of various library types and specialties are represented at the conference.

Treasurer's Report:

- Opening balance in checking account: \$16,275.56.
- Deposits, transfers, memberships: \$740.00.
- Outflow: \$297.37 for board member expenses, Meet & Mingle refreshments, Professional Development speakers.
- Closing balance in checking account is \$16,718.19.
- \$0.12 interest gained in the savings account for balance of \$13,965.83.
- Total balance for both accounts \$30,684.02.
- Kathy moved to approve the December 2019 Treasurer's report. Kim seconded and the motion passed.
- Evaluation and reworking of the membership payment and tracking process was identified as something that needs to be addressed later in the year.

Reference Section:

- No report.

Youth Services Section:

- The Mock Awards went well on January 7, 2020.
- YA Book Buzz is meeting on Friday, February 7th at 6:30.

Support Staff Section:

- Nothing to report.

Academic & Special Libraries Section:

- Mayra noted that she and Anthony are always looking to recruit professors that may be interested in participating in professional development programs and other library programs, particularly for events such as Black History Month.

Professional Development Committee:

- Kim spoke to Jeanne Nelson and Lyn Leis again and confirmed her availability. (Job Interview Basics Presentation in Two Sessions). The quote for two sessions is \$750. Attendees can attend one or the other session, not required to attend both.
- SLA meeting on Monday, where she will ask if they will contribute to the price.
- Elaine reported that Claudia Depkin offered dates in March when she would be able to speak at a professional development event regarding civil service, either at 10am or in the afternoon. Elaine will pursue March 4th at 10am.
- Jayne will coordinate a Meet & Mingle event at the Harrison Public Library in conjunction with their Anti-Valentine's Day adult storytime event on February 10th.

BOCES

- Putnam-Northern Westchester BOCES and Southern Westchester BOCES are collaborating for their seventh year to put on an annual conference at Southern Westchester BOCES on March 20th. It is geared towards school librarians and this year's focus is Equity and Inclusion, Culture and Responsibility in School Libraries. Mary Calvi will be the keynote speaker.

Legislation Committee:

- ALA is offering a free webinar: Responding Online to the 2020 Census: What Librarians Need to Know on January 20th.

Public Relations Committee:

- No report.

Website Committee:

- Dan noted that he posts the most recent dates for YA Book Buzz on the website, as well as anything else board members send him.

Membership Committee:

- We have a few new members.
- Organizational memberships have been coming in.
- Older, individual memberships need a reminder sent for renewal.
- Catherine raised the question of how to handle individuals in organizational membership "slots" if their staff members leave the organization. Minutes need to be reviewed to see how it was handled in the past.

Newsletter/Outreach Committee:

- No report.

New Business:

- April 9th Meeting was changed to April 2nd out of consideration of religious holidays and school closures.
- In the future, WLA will try to avoid scheduling board meetings on the same days as PLDA meetings.
- It was decided to use printed exit surveys, which will be collected at the end of the MidWinter Conference.

The meeting was adjourned at 10:49 am.

Respectfully Submitted,
Allison Robbins

Upcoming Meetings:

February 13: WLS, Elmsford, NY

March 12: Irvington Public Library

April 2: Tuckahoe Public Library

April 30: Westchester Community College

WLA CONFERENCE AGENDA – MAY 15, 2020

8:00 am	Registration Begins
8:00 am - 9:00 am	Breakfast, Vendors, Exhibits, Networking
9:00 am - 9:15 am	WLA Annual Membership & Business Meeting – Elaine Provenzano
9:15 am - 10:30 am	Technology Panel: Rob Cartolano, Columbia University/Kathryn Shaughnessy, St. John’s University/Amy Fitch, Rockefeller Institute: Introduction, includes Q & A
10:30 am - 10:45 am	Break
10:45 am - 11:30 am	Session 1: 2 or 3 program
11:30 am - 12:15 pm	Session 2: 2 or 3 programs
12:15 pm – 1:15 pm	Lunch and Vendors, exercise? (maybe vendor?)
1:15 pm – 2:30 pm	Legislators’ Comments, Keynote Address: Pamela Paul
2:45 pm – 3:30 pm	Session 3: 2 or 3 programs
3:35 pm - 4:00 pm	Davis Auditorium, Awards & Raffles, Closing Remarks

POTENTIAL BREAKOUTS

Hudson Valley Heritage/Westchester Archives - Local History in Libraries - How to bring your local history up to date. Create a toolkit finding aid, LILRC - vertical files - How to use digitization in local history

Manhattanville Digital Collections: Lauren Ziarko and Catherine Medeot

Census: How libraries will maintain and grow the community engagement initiatives sparked by census activities (Terry)

Westchester One Read

Ron Kirsop, Executive Director Pioneer Library System – Project Management & Productivity

staff wellness, Customer Service, Social Issues

CONFERENCE TOPICS

Davis Auditorium	Room 133	Room 137	Room 138
Session 1 10:45-11:30			
Session 2 11:30-12:15			
Session 3 2:45-3:30			
Awards, Raffles, Closing Remarks 3:35-4:00			