

WESTCHESTER LIBRARY ASSOCIATION
Minutes of the Board of Directors Lunch Meeting
Thursday, June 14, 2018
Casaletto Restaurant, Elmsford, NY

Present:

Liz Anastasi, Giovanna Fiorino-Iannace, Alex Gaete, Diana Lennon, Elaine Provenzano, Sharon Rothman, Linda Survovich John Torres, James Trapasso

Excused:

Zahra M. Baird, Gina Bell, Pam Berger, Christa DeFaber, Kathryn Feeley, Eleanor Friedman, Daniel Glauber, Maxine Grandison, Martha Iwan, Terry Kirchner, Joseph Mannozi, Mallory Marinaro, Kathy Palovik, Sara Rodgers, Daniel Sabol

The meeting was called to order at 12:22 pm by James Trapasso. Diana moved to accept the April and May meeting minutes with some minor changes. Sharon seconded the motion.

President's Report:

- James commented on the attendance at the Annual Conference. Of the 90 people who registered, about 25 percent were LARC members.
- The total bill for the conference was approximately \$12,875.
- It was agreed that the contract with LARC must be renegotiated soon as the contract runs out in November 2018.
- Liz mentioned a venue needs to be selected for the next conference, which means a decision should be made this summer.
- Several board members were disappointed that LARC did not contribute any funds this year towards the conference expenses.
- Elaine emphasized the partnership with LARC should be balanced and that there was very little input from LARC this year.
- Liz pointed out there was no stipulation that the money contributed by LARC could not be reallocated to another conference expense. The LARC conference planner resigned so there was a vacuum with no one overseeing conference preparations.
- Diane will contact LARC during the summer and bring back to the board a vote on the contract by September or October.
- Sharon likes the partnership with LARC, but noted there is no reason LARC cannot be invited to attend future WLA conferences without partnering with WLA. Sharon also suggested that WLA refrain from contributing to this year's LARC conference.
- Elaine agreed that funding must be negotiated across the board to benefit both associations.
- Liz also noted a set amount needs to be agreed upon by both parties before going forward with a new contract.
- The Membership Committee members list needs to be finalized.
- Dan G. will continue as Website Committee chair.

Treasurer's Report:

- Sharon sent the latest Treasurer's Report via email.

Professional Development Committee:

- Elaine announced there are two new chairs on this committee. Members include Megan Fenton, Christa DeFaber and Laura Burk. Ideas for new speakers are being considered for the fall. Elaine has themes and a spreadsheet available to share.

- Sharon acknowledged the great programs organized by the PD Committee that allowed members to network. She also suggested a Resume Writing workshop in the future.

Youth Services Committee:

- No Report

Public Relations Committee:

- No Report

New Business:

- The date for the Winter Conference is planned for late January at the Ossining Public Library. The proposed theme is “The Humor Project.”
- “The Battle of the Books” group needs to submit a reimbursement form for \$350. The event takes place on October 20.
- Sharon will draft a form for Finance to keep track of requests that is modeled on the one used for the conference speakers.
- Diana proposed that the WLA board meetings begin at 9 am and will poll members via email as to whether the start time should be changed. Sharon noted changing the meeting time will not affect the by-laws.
- Elaine discussed establishing job descriptions and roles for current members. She will be reviewing who is continuing and who will be changing positions. Elaine will share the document with the board members that explains what board members have been doing throughout the year. Diane recommended showing which tasks are completed each month so we can determine which times of the year are busiest.
- Eleanor is the current chair of the Youth Services Committee and will need guidelines to pass along the responsibilities to the next chair. Everyone currently serving on WLA committees will be asked if they wish to continue.
- John Torres already announced he will not be continuing on the board.
- A time line of events will be emailed to members.
- Terry can reach out to students who need service hours to help fill posts.
- Diana inquired about time limits for board and committee members. Elaine noted ACRL has 3-year terms.
- Forms will be streamlined to help Sharon process bills and cut checks. The forms will be placed online. Sharon suggested having future conference speakers complete the forms online.
- Liz noted the date of the LARC conference may be on April 26, 2019.

A motion to adjourn was made by James Trapasso at 1:09 pm; Diana Lennon seconded the motion, and the meeting was adjourned.

Respectfully Submitted,
Giovanna Fiorino-Iannace

Upcoming Meetings:

September 13: Greenburgh Public Library

October 11: WLS Headquarters, Elmsford

November 15: Ossining Public Library

December 13: Greenburgh Public Library

January 23: WLA Winter Conference in Ossining (Rain Date is January 30)