

**WESTCHESTER LIBRARY ASSOCIATION**  
**Minutes of the Board of Directors Meeting**  
**Thursday, April 12, 2018**  
**Mount Kisco Public Library**

**Present:**

Giovanna Fiorino-Iannace, Kathleen Feeley, Eleanor Friedman, Martha Iwan, Diana Lennon, Kathy Palovik, Sara Rodgers, Linda Survovich, James Trapasso

**Excused:**

Liz Anastasi, Zahra M. Baird, Gina Bell, Pam Berger, Christa DeFaber, Kathryn Feeley, Daniel Glauber, Maxine Grandison, Terry Kirchner, Joseph Mannozi, Mallory Marinaro, Elaine Provenzano, Sharon Rothman, Daniel Sabol, John Torres

The meeting was called to order at 10:03 am by James Trapasso.

Martha started writing down the minutes until Giovanna arrived. There was a concern that there was no quorum for the meeting. James Trapasso made a motion to accept the minutes of the last meeting on March 22, 2018 with slight changes; Diana Lennon seconded. The motion was passed, and the minutes were approved.

The Multi-Cultural Book Fair will be held at the White Plains Public Library on Tuesday, April 24, 10 am to 3 pm. People are needed at the WLA table for this event. There will be one or two hour shifts and lunch is included.

**President's Report:**

- James noted the meeting would concentrate on finalizing the plans for the Annual Conference.

**Treasurer's Report:**

- Sharon sent the latest Treasurer's Report via email.

**Annual Conference:**

- Diana noted the conference speakers have been confirmed and the workshop chairs will be receiving a registration form. Two workshops were swapped to the afternoon. Catherine Riedel is speaking in the morning now.
- Registration still needs to be pushed since only 30 people have registered so far. The count for the hall can be lowered from 120 people to 90. Sara mentioned there was a total of 130 attendees last year due to last minute sign-ups.
- Diana moved to lower the number of attendees to 90. Martha seconded the motion.
- Sara asked Alex to network through her public city plan. Linda has sent announcements to NYLA and SLA. Metro Council needs to be contacted. Elaine Provenzano will be asked to contact ACRL and Giovanna Fiorino-Iannace will contact Metro. Diana will contact Kim in Peekskill, and Eleanor will notify Northern Westchester BOCES and ALA. Alex has already been in touch with the LIU listserv, NYLA and SLA.

- Terry has shared registration information and Martha will ask him if he would like a table at the conference, or if he will give a donation.
- James will contact LARC for an update on the status of the conference preparations.
- Linda indicated legislators do not need to register for the conference.
- Vendors have been confirmed by Martha
- Raffle prizes and donations are being canvassed. Each registrant will receive one raffle ticket in their packet. John is the head of the Raffle Committee. It was decided that vendors would not offer raffles since they take away from revenue. In the past each library contributed a basket to be raffled at the conference. Martha noted a separate raffle seller is required. WLA will also sell a 50/50 raffle ticket. 10 raffle baskets would be idea. Buckets will be available for each prize. Prizes include gift certificates, yoga classes, a free WLA membership, and Barnes and Nobel items.
- People who have not payed for their lunch will be on their own.
- The Packing Meeting has been scheduled on Monday, April 30, at 6:30 at the Ossining Library.
- Vendors will address attendees after the first session and before lunch.
- Legislators will speak after the keynote speaker
- James had a question about the ballot and sending out an email requesting bios and photographs. Sara replied that emails are sent by the president and vice president only if a person is needed to fill a slot. Diana inquired if we canvas membership for nominees. Sara said the ballot should be placed in the registration folders.
- It was determined that a Nominating Committee needs to be established. Bios and pictures can be sent to Alex Gaete.

#### **Professional Development Committee:**

- No Report

#### **Youth Services Committee:**

- No Report

#### **Public Relations Committee:**

- No Report

#### **New Business:**

- The WLA lunch meeting will be held in June in a restaurant. Diana will be making reservations at a restaurant near Greenburgh. The date of the meeting is June 14, from 12 to 2 pm.
- Linda will send out a reminder to the membership list.
- Diana encouraged everyone to outline responsibilities for their respective roles on the WLA board and committees. An electronic or paper log with important dates and main tasks should be included.
- Diana suggested we update the email list for the board meetings after the conference.
- The goal is to build up membership. Eleanor mentioned a colleague had difficulty getting information to pay for the conference registration. A subcommittee should be created to work with Sharon on managing conference fees and membership. Diana noted people can pay with a credit card and the libraries can register their staff members. Sara also received emails from other people who could not renew their WLA memberships. Sara will respond and copy Linda. The problem is with PayPal.
- Diana asked if the Early Bird date should be extended. It was decided to extend the date from April 15 to April 20.

- Sara noted LARC did not contribute \$2500 this year towards another cost since the speaker was free. James recommended a new contract with LARC. Sara indicated the new contract is due in November. Martha suggested we decide by September if WLA will be joining with LARC again.
- Sara suggested inviting LARC to the luncheon. Martha did not feel that was necessary since they are not contributing to the conference.

A motion to adjourn was made by James Trapasso at 11:13 am; Diana Lennon seconded the motion, and the meeting was adjourned.

Respectfully Submitted,

Giovanna Fiorino-Iannace

**Upcoming Meetings:**

**May 4: Annual Conference, Doral Arrowwood**

**June: Lunch Meeting (June 14 at Casaletto Restaurant in Elmsford)**