

WESTCHESTER LIBRARY ASSOCIATION
Minutes of the Board of Directors Meeting
February 23, 2017
Greenburgh Public Library

Present:

Sara Rodgers, James Trapasso, Liz Anastasi, Sharon Rothman, Bonnie Katz, Diana Lennon, Kathy Palovick, Elaine Provenzano

Excused:

Mallory Marinaro, Zahra Baird, Gina Bell, Eleanor Friedman, Alex, Gaete, Dan Glauber, Maxine Grandison, Terry Kirchner, Linda Surovich, John Torres

The meeting, rescheduled from February 9, was called to order at 10:12 by Sara Rodgers and Bonnie Katz. Diana Lennon made a motion to accept the minutes from the December 8, 2016 meeting, pending one minor change, Sara Rodgers seconded. The motion was passed and the minutes were accepted.

President's Report:

- A resignation letter was received from Maureen Petry, the immediate former Reference Committee Chair who served on the WLA board for about four years. Maureen cited conflicting board responsibilities. She offered the Warner Library as a meeting space to WLA. A Certificate of Appreciation will be created by Jimmy and a Thank You letter will be written by Sara and Diana, both to be sent to Maureen's library board. WLA will invite Maureen to the June board meeting/luncheon.
- Bonnie and Sara volunteered to work on the Reference committee for 2017-2018.
- Rebecca Steere has resigned from the College Section. An Academic/Special Libraries Chair is needed. Elaine sent out a recruitment letter and will speak to colleagues about the position. Sara will send a job description to Elaine who will ask Metro to post it. Sara will ask Dan to post the chair openings on the WLA website.
- Sara asked the WLA Board to service as Service Ambassadors.
- Sara explained that due to hazardous driving conditions, WLA Mid-Winter Conference Keynote Erica Freudenberg canceled her hotel reservation. Sara was able to avoid payment. Erica's Honorarium was \$350 and she was reimbursed for car transportation both ways.
- Sara received 41 responses from approximately 63 attendees at the Midwinter exit survey. The respondents were very positive about the Keynote and the OPL facility.
- Save the Date mailings went out for the joint WLA/LARC Annual conference.
- Sara, Liz and Martha planned to attend the WLA/LARC meeting scheduled for the afternoon.
- Sara and Sharon have been attending bi-monthly meetings of Programming and Services for Adults. Sara is thinking about forming an Adult Performers Showcase and offering WLA as a resource for PR and Refreshments.

Treasurer's Report:

- Sharon distributed a Treasurers Report that she will post on the WLA Wiki. She reported that WLA has a balance of \$2,000 less than at this time last year.
- Sharon disclosed that many who registered for the Midwinter Conference did not pay for the event. Mallory will send reminders to those attendees.
- According to Linda Surovich, Membership Chair, WLA has not collected the annual membership fee from all board members.

Web Administration

- No report

Professional Development and Scholarship Committee:

- Suzy Zavarella will receive the Professional Development Scholarship she was awarded during the awards ceremony at the Annual Conference.

Reference Committee:

- No report

Academic and Special Libraries Committee:

- No report

Youth Services Committee:

- Eleanor Friedman was excused but will attend the next meeting.

Legislation Committee:

- Kathy noted that Library Advocacy Day is on 3/1 and WLS is providing a bus to Albany. Lobbying will take place at 8 am and there will be a noon rally. A poster session is planned and time to meet with legislators is scheduled. Elise Burke is the WLS contact.

Support Staff Committee:

- The Teaching Tech in Libraries workshop for WLA members will be combined with Promoting Electronic Resources in Libraries. The session will be held in April and is scheduled for 4 pm . There will be three speakers who will present for 20 minutes followed by a Q&A. The Health and Wellness program is scheduled for the Fall and will likely be an evening program.

Conference Committee:

- Save the date announcements went out for the joint conference. The WLA Board will serve as Service Ambassadors. The WLA Annual Business Meeting is scheduled to take place during the conference breakfast. The awards ceremony will be done jointly with LARC and take place after lunch before the Keynote. Sharon Rothman and Jessica Bowen agreed that any vendor checks endorsed to WLA will be held then one large check will be reconciled to LARC.

Vendor Report

- No report.

Public Relations Committee:

- No report.

Membership Report:

- No report.

New Business:

- The first WLA Professional Development Program “Managing Your Library Career” is scheduled for March 29th from 10-12 at WLS. It is a workshop and panel discussion. Diana and Terry Kirchner will send out Professional Development emails to membership and the event will be added to the Evanced calendar. Google Forms will be used for registration and a link to the WLA homepage will be created. The workshop will be free to members and nonmembers can pay by cash or check at the door. The Palmer class will be at WLS on this date and are welcome to attend. Announcements will be sent out to Queens GSLIS, Pratt and St. Johns.

- The Multi-Language Book Fair will be held this year on 4/6/17 at WLS. Diana will be present all day. She will setup a table with WLA membership forms and Save-the-Date fliers for the professional development workshops. Diana will recruit volunteers via email to staff the WLA table and to sell raffle tickets.
- Sara will propose to the LARC conference committee that the WLA Annual Business Meeting be held on the morning of the Conference and the WLA awards ceremony be held before the keynote address. LARC may also use this time to hand out their association awards.
- Eleanor can use the YS Listserv to ask for nominations for the Public Library and Public School Cooperation Award.
- WLA Board Members may need to be recruited for a packing party before the Conference. Packets will include professional development materials and program flyers.
- Sara would like to followup on the status of WLA traditionally selecting and hosting the Washington Irving Awards biannually.
- Sara would like to use Constant Contact to enable online voting by the membership to elect the 2018 Executive Board.
- Sara suggested an off-the-desk program at the JBFC where WLS is a 2018 partner. SLA could be invited to the event.
- Location suggestions for the 2018 joint conference were given by James who proposed the Tarrytown House and the Tarrytown Marriot; and Sara who named the Edith Macy Center.
- Liz outlined the pricing scheme for the joint conference.
- Donations and perhaps raffle baskets from businesses will need to be sought by the Raffle Committee.
- There will be a preview summary of the LARC Board Meeting scheduled later today for the board to see before the next WLA meeting.

Old Business:

- Funding Initiative
 - Liz will approach John Sexton about reaching out to Dr. Marsha Gordon for ideas on how to appeal to Westchester businesses for WLA funding.

A motion to adjourn was made by Elaine at 12:02; Sara seconded and the meeting was adjourned.

Respectfully Submitted,
Bonnie Katz

Upcoming Meetings:

March 9, 2017: Mt. Kisco

April 13, 2017: WLS