

**WESTCHESTER LIBRARY ASSOCIATION**  
**Minutes of the Board of Directors Meeting**  
**March 12, 2015**  
**Greenburgh Public Library**

**Present:**

Liz Anastasi, Gina Bell, Elizabeth Coppola, Ann-Marie Cutul, Alexandra Gaete, Maxine Grandison, Martha Iwan, Bonnie Katz, Terry Kirchner, Diana Lennon, Kathleen Mannino, Leah Massar, Maureen Petry, Sara Rodgers, Sharon Rothman, Rebecca Steere, and John Torres

**Excused:**

Tim Baird, Zahra M. Baird, Pam Berger, Dan Glauber, Mallory Harlen, Valerie Herman, Donna Pesce, Srivalli Rao, Carolyn Reznick, and Sarah Rodriguez

The meeting came to order at 10:00 A.M. Motion (Iwan/Grandison) to approve the Minutes from February 19, 2015, passed.

**President's Report:**

- Mannino thanked Anastasi for presiding over the January meeting. She also thanked Rodgers for securing the keynote speaker for the Conference, documentary filmmaker Mary McDonagh Murphy.
- Mannino urged Board members to provide feedback on the survey that Pesce has been working on and emailed to Board members.

**Treasurer's Report:**

- Rothman reported that as of 3/12/15, WLA had \$9990.40 in the Checking Account and \$23,206.09 in the Savings Account with a total balance of \$33,196.49.
- Rothman proposed that the President keep some extra WLA checks in case the Treasurer is unable to perform his/her duties. Motion (Massar/Iwan) passed.

**Youth Services Section:**

- Coppola reported on two programs planned for the Conference. Susan Dugaw of the Scarsdale Library will speak about photographing and promoting library programs. There will also be a panel discussion. Kelsey Cohen of the Mamaroneck School District, Debra Coppola, former Director of the Tuckahoe Library, and Pat Braja, grant writer for Westchester Library System, will speak about finding and writing successful grants. Rothman suggested that section members also approach the Foundation Center which provides speakers at no charge.

**Support Staff Section:**

- Grandison reported that Marzena Ermler will talk about adapting to new job responsibilities.

**Public Relations Committee:**

- Gaete reported that the planned Alamo movie night turned out too expensive.
- She will send a "Save the Date" flier featuring the keynote speaker to Rao for email distribution. She will also prepare the Conference registration brochure by the end of March and the ballot before April 8.

**Professional Development Committee:**

- Mannino will contact Reznick about the status of the Professional Development award and scholarship.

### **Vendor Committee:**

- Iwan mentioned several vendors who will be at the Conference. She suggested we raise the fee for non-profit organizations. Several Board members protested. Kirchner offered for WLS to get involved next year with sponsorship and direct contact with WLS vendors. Board members unanimously accepted the offer.

### **Conference Committee:**

- Rodgers is planning a meeting with the members of the committee: the President, the Vice President, the Vendor Chair, and the Past President.
- *The Packet Party* was set for Tuesday, May 5, at 6 P.M. at the Warner Library in Tarrytown.
- Rodgers will need registration forms for speakers, vendors and attending elected officials. She will also need workshop descriptions for speakers. She and Gaete will edit them for the brochure. She also distributed a list from last year's Packet Party.
- *Pricing:* Board members voted unanimously to increase price categories by \$5.
- *Schedule:* The Conference Committee will work on the schedule. So far we have two workshops each for Reference, Youth Services and College and one workshop for Support Staff, as well as a panel.
- *Keynote* address will be after lunch, as well as the panel on Security.

### **Membership Dues:**

- Board members voted unanimously to propose an increase in membership dues from \$25 to \$30.
- Gaete will add the proposal to the ballot which will be emailed to members before April 8 and included in the Conference packets.

### **Amendment to Bylaws pertaining to Board of Directors:**

- Torres proposed that all officers and Board members be members in good standing. To be in good standing Board members should attend at least 60% of the meetings. A brief discussion followed, but the proposal was postponed to a future meeting. Mannino suggested forming a Bylaws revision committee.

### **Gift giving:**

- Kirchner suggested the following gift giving policy for retiring Board members:
- 1 - 4 years – a letter of thanks
- 5 years and more – a letter of thanks and \$50
- Motion (Kirchner/Rothman) carried.

The meeting was adjourned (Lennon/Rodgers) at 12 Noon.

Respectfully submitted by Ann-Marie Cutul